

Rental Income & Expense Worksheet

Tax Year **2023**

Income	
Rental Income	\$

Expenses	
Accounting	\$
Advertising	\$
Association Dues	\$
Cleaning & Maintenance	\$
Commissions	\$
Gardening	\$
Insurance	\$
Legal and Professional fees	\$
License & Permits	\$
Management Fees	\$
Miscellaneous	\$
Interest - Form 1098	\$
Interest - other	\$
Painting & Decorating	\$
Pest Control	\$
Plumbing & Electrical	\$
Repairs	\$
Supplies	\$
Property Taxes	\$
Cell Phone	\$
Utilities	\$
Wages & Other Salaries	\$
Tools	\$
Travel: Airfare and Rental Car	\$
Travel: Meals & Entertainment	\$
Travel: Hotels	\$

* list any other expenses not list above as Misc. Expenses

Personal / Business Info	
Full Name *:	
LLC Name :	
Rental Address :	
Phone :	
Email :	

*Required

Vehicle Driven for Business	
Make	
Model	
Year	
Total Miles Driven in 2023	
Business Miles Driven in 2023	

Home Office	
2023 Rent	\$
2023 Utilities	\$
Sq. Footage of Home	
Sq. Footage of Office	

* Misc. Expenses	
	\$
	\$
	\$
	\$
	\$
	\$

** New Rental Information		
Purchase Date and Price	/2023	\$
Value of Land		\$
Closing Costs		\$

** Sold Rental		
Sales Date and Price	/2023	\$
Improvements made		\$
Closing Costs		\$

** Please closing statement from Title Company

Tax Documents Needed	
Copy of Last Years Tax Return	
Depreciation Schedule	
1099 From Management Company	
Form(s) 1098: Mortgage Interest	
Property Taxes if not on Form 1098	
Insurance Expense	

